

North Yorkshire County Council

Corporate and Partnerships Overview and Scrutiny Committee

3 October 2016

Work Programme

1 Purpose of Report

This report asks the Committee to confirm, amend or add to the list of matters shown on the work programme schedule (attached at Appendix 1).

2 Work Programme Schedule

2.1 The Work Programme Schedule is attached at **Appendix 1** and Members are asked to consider, amend and add to the Committee's Work Programme.

3 Scheduled Committee dates/Mid-cycle briefing dates

3.1 Forthcoming committee dates are:

- 14 November 2016, 10:30am (**ADDITIONAL MEETING**)
- 16 January 2017, 10:30am
- 3 April 2017, 10:30am

3.2 Forthcoming mid-cycle briefing dates are:

- 5 December 2016, 10:30am
- 27 February 2017, 10:30am

4 Recommendation

The Committee is asked to confirm, comment or add to the areas of work listed in the Work Programme schedule.

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15 September 2016

Background Documents: None

Annex: Appendix 1 – Work Programme

Corporate & Partnerships Overview and Scrutiny Committee – Work Programme Schedule 2016 / 17

Scope

The Council's corporate organisation and structure, resource allocation, asset management, procurement policy, people strategy, equality & diversity, performance management, communication and access to services.

Partnership working, community development, community engagement, community strategies and community safety. This Committee shall be the Crime & Disorder Committee for the purposes of Part 3 of the Police and Justice Act 2006.

Meeting dates

Scheduled Committee Meetings	3 October 2016 10:30am	14 November 2016 10.30am Additional meeting	16 January 2017 10:30am	3 April 2017 10:30am
Scheduled Mid Cycle Briefings Attended by Group Spokespersons only		5 Dec 2016 10:30am	27 Feb 2017 10:30am	

Corporate and Partnerships Overview and Scrutiny Committee – Work Programme Schedule 2016/17

Reports

Provisional Agenda Items	Aims/Terms of Reference/Notes
All meetings	
Executive Member Update	Overview and update from the Executive Member
Work Programme Report	Regular report where the Committee reviews its work programme
3 October 2016 - Committee	
New ways of working	Roll out of Modern Council including new IT Kit for Elected Members, paperless office etc. [Robert Ling, Jon Leoroyd, Nick Leggott]
North Yorkshire Syrian Refugee Settlement Programme	Update on progress [Neil Irving]
Veritau – info sharing protocol	Progress/plans [Robert Beane]
14 November 2016 (Additional meeting)	
Libraries Reconfiguration	For the committee to feed its views into the Executive on 6 December 2016 [Julie – Blaisdale]
5 December 2016 - Mid Cycle Briefing	
Stronger Communities	Annual Report 2015/16 [Marie – Ann Jackson/Neil Irving]
16 January 2017 - Committee	

Provisional Agenda Items	Aims/Terms of Reference/Notes
Annual Report on Health & Safety	Progress of the new online H&S management training launched in June 2016 which is timed to coincide with the launch of the revised H&S Policy. [Stuart Langston]
Insurance	Overview of the outcome of the insurance tender in 2016, together with an analysis of the claims experience. [Fiona Sowerby]
2020: Customer	Progress against the 2020 target of 70% of contact being managed by customers using digital self-service channels with the remainder supported through “assisted digital” channels [Julie Blaisdale and Sarah Foley, Customer Programme Manager].
27 February 2017 – Mid Cycle Briefing	
Items to be confirmed	
3 April 2017 - Committee	
Items to be confirmed	

Please note that this is a working document, therefore topics and timeframes may change over the course of the year.

Additional Notes:

1. An annual report on progress of achievement of Equality and Diversity objectives will be submitted to the committee during each September cycle of meetings. [Neil Irving/Deborah Hugill]
2. Items which are part of the work programme but as yet have no confirmed committee date:

Topic	Notes
North Yorkshire Community Safety Partnership	Designated Crime and Disorder Committee – strategic overview – future plans – annual consideration of crime and disorder matters, including 101 Call Service as part of broader discussions on the progress of Police and Crime Plan.
Sharing Information on Serious Incidents	Referred to this committee from Scrutiny Board 23 February 2016